

Impromptu Speaking Tips & Traps

by Bill Morgan

Toastmaster Meeting Structure

Objective-based Training

Bullet Points

1. You Only Need
2. **Three** So Don't
3. Go
4. Overboard

- I. Bullet Points
- II. Structure
- III. Your **Thoughts**

Ways to Address the Issue

Frontal Assault

- The Issue is in your comfort zone
- You memorized all the table topic cards

Dastardly Dodge

- The issue is controversial or taboo
- You can't think of anything

Build on Someone's Point

- Buys you time
- Gives your thoughts structure

Involve Your Audience

- Builds ideas
- Strength in numbers

Nevers

Don't be a CAD!

- Confess
- Apologize
- Defer

Practice

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